

**RECORDS OF PROCEEDINGS
CLARIDON TOWNSHIP
REGULAR MEETING**

October 21, 2024

The regular meeting was called to order at 6:00 pm with the following members present: Trustees- Roger Miller and Cooper Sherman.

Ms. Olszewski took roll call for attendance. Mr. Miller and Mr. Sherman responded here.

**MOTION TO APPROVE FOR MS. OLSZEWSKI TO TAKE TODAY'S MINUTES-
24-118**

Motion by Mr. Miller, second by Mr. Sherman to approve for Ms. Olszewski to take today's minutes. There was a discussion that Ms. Hietanen is not able to attend tonight's meeting due to being sick. Roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Sherman: Aye.

Motion carried.

Minutes from the October 7, 2024 meeting will be approved at the next meeting when Mr. Tiber is able to attend. Mr. Sherman was not present during the 10/7/24 meeting and cannot vote for the approval.

ZONING

MOTION TO ENTER INTO EXECUTIVE SESSION- 24-119

Motion by Mr. Miller, second by Mr. Sherman to enter into Executive Session pursuant to ORC Section 121.22(G)(1) to discuss the new Zoning Inspector/Assistant position, and to meet a potential candidate. Mr. Alusheff was invited to join the Executive Session. Roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Sherman: Aye.

Motion carried.

The Trustees entered into Executive Session at 6:01 pm.

The Trustees returned to Public Meeting at 6:06 pm.

**MOTION TO HIRE SHEILA DROLLINGER AS NEW ZONING
INSPECTOR/ASSISTANT- 24-120**

Motion by Mr. Sherman, second by Mr. Miller to hire Ms. Sheila Drollinger as Zoning Inspector/Assistant, effective 11/1/2024. There was a discussion that Ms. Drollinger will be assisting the current Zoning Inspector while in training, until Mr. Alusheff's permanent leave. Roll call vote was taken.

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ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Sherman Aye.

Motion carried.

MAINTENANCE

Mr. Burzanko reported that 7400 International truck's dashboard no longer works and needs to be repaired. He plans to take it to O'Reilly's for a quote. A list of necessary repairs needed for the DuraStar 4300 truck was presented, totaling around \$25,000. Mr. Miller responded that the truck is old and not worth spending \$25,000 on. He and Mr. Burzanko decided to advertise the mini excavator and the DuraStar 4300 truck on GovDeals.com for sale (by Mr. Burzanko).

Mr. Burzanko, Mr. Stenger and the BOT discussed several items/services that the maintenance department needs and would like to purchase, such as: undercoating gun, new door seals, pressure washer, hanging heaters to be serviced (no longer blowing hot air), cemeteries to be weed whipped one more time this season, GMC truck's breaks to be adjusted, and possible purchase another vehicle that is slightly bigger than the GMC truck (in the future). They also discussed borrowing or renting a big loader to offload loads of salt when delivered from the Engineer's Office. Mr. Miller stated that he would like the maintenance team to make as many trips to the Engineer's Office as possible to pick up salt, in order to get familiar with the new vehicle before the plowing season.

OTARMA policy renewal discussion was postponed until the next meeting, when all BOT members and the Fiscal Officer are present.

EQUIPMENT

MOTION TO APPROVE ADDITIONAL REPAIR CHARGES FOR THE "NEW HOLLAND MOVER TRACTOR" BY PETRO'S HEAVY EQUIPMENT REPAIRS-24-121

Motion by Mr. Miller, second by Mr. Sherman to approve additional repair charges for the New Holland tractor mower by Petro's Heavy Equipment repairs, in the amount of \$537.50. There was a discussion that additional repairs were made after the initial invoice. Roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Sherman: Aye.

Motion carried.

ROADS

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Mr. Miller reported that the BOT recently received an email from the Engineer's Office acknowledging the list of road repair requests for 2025.

TRANSFERS

TRANSFER RESOLUTION 2024-31

Motion by Mr. Miller, second by Mr. Sherman to amend the 2024 Permanent Appropriations as follows:

Reallocation Appropriation

From:

General Fund:

From: Repairs and Maintenance
1000-110-323-1400

\$3000.00

To: Other Professional and technical service (zoning)
1000-130-319-0006

\$3000.00

There was no discussion and a roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Sherman: Aye.

Motion carried.

TRANSFER RESOLUTION 2024-32

Motion by Mr. Miller, second by Mr. Sherman to amend the 2024 Permanent Appropriations as follows:

Reallocation Appropriation

From:

General Fund:

From: Repairs and Maintenance- Admin Roof
1000-110-323-1400

\$3000.00

Other Professional and Technical Services
1000-110-319-0000

\$248.00

To: Repairs and Maintenance
1000-120-323-0000

\$3248.00

There was no discussion and a roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Sherman: Aye.

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Motion carried.

PURCHASE ORDERS

Purchase Orders for Burton Sheet Metal \$783.62 and Door works & Construction Co. \$3,284.00 were presented and signed during tonight's meeting.

MOTION TO APPROVE THEN AND NOW PURCHASE ORDER FOR IWORK SYSTEMS- 24-122

Motion by Mr. Sherman, second by Mr. Miller to pay iWorkQ Systems \$3000.00 for Zoning software services. There was no discussion and a roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Sherman: Aye.

Motion carried.

FIRE/EMS

BVFD contract renewal discussion was postponed until all BOT members and Ms. Hietanen are present.

MEETINGS

Next trustee meeting will be held on 11/4/2024 at 6:00 pm, next BZA hearing will be held on 11/14/2024 at 6:30pm, and the Next Zoning Commission meeting will be held on 11/25/2024 at 7pm.

PUBLIC COMMENT

Mr. Dennis Kellogg asked if the BOT is willing to renew the snow plowing contract with the First Congregational Church, for the 2024-2025 winter season.

Mr. Miller responded yes, the contract will be kept the same and will be presented for signatures at the new meeting.

MOTION TO ADJOURN-24-123

Motion by Mr. Miller, second by Mr. Sherman to adjourn the meeting.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Sherman: Aye.

Motion carried.

The meeting was adjourned at 6:40 pm.

Respectfully Submitted,

Lilly Olszewski,
Township Secretary

