

**RECORDS OF PROCEEDINGS  
CLARIDON TOWNSHIP  
REGULAR MEETING**

**July 1, 2024**

The regular meeting was called to order at 6:15 pm with the following members present: Trustees- Roger Miller, Jonathan Tiber, Cooper Sherman and Fiscal Officer- Paula J. Hietanen.

Ms. Hietanen took roll call for attendance. Mr. Miller, Mr. Tiber and Mr. Sherman responded here.

**May 20, 2024 REGULAR MEETING MINUTES-24-71**

Motion by Mr. Tiber, second by Mr. Sherman to approve regular meeting minutes of 5/20/2024 as written. There was no discussion and a roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Abstain, Mr. Tiber: Aye, Mr. Sherman: Aye.

Motion carried.

**JUNE 17, 2024 REGULAR MEETING MINUTES-24-72**

Motion by Mr. Tiber, second by Mr. Miller to approve regular meeting minutes of 6/17/2024 as written. There was no discussion and a roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Abstain.

Motion carried.

**EXECUTIVE SESSION MOTION- 24-73**

Motion by Mr. Tiber, second by Mr. Sherman to enter into executive session for the purpose of discussing employee compensation as defined in ORC 3358:17 (A)(1), "To consider the compensation of an employee".

There was no discussion and a roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

Motion carried.

The Trustees entered into Executive session at 6:18 pm.

The Trustees returned to regular meeting at 6:22 pm.

**MOTION TO AMEND CURRENT "PAID HOLIDAYS" POLICY - 24-74**

Motion by Mr. Tiber, second by Mr. Miller to amend the "Paid Holidays" policy for full time employees, in order to add 6/19 Freedom Day (Juneteenth Day) as a paid Holiday. There was no discussion and a roll call vote was taken. See attached.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye. Mr. Sherman: Aye.

**RECORDS OF PROCEEDINGS  
CLARIDON TOWNSHIP  
REGULAR MEETING**

**July 1, 2024**

Motion carried

**MOTION TO ADD "PAID HOLIDAYS" FOR PART TIME MAINTENANCE  
EMPLOYEES IN THE POLICY MANUAL- 24-75**

Motion by Mr. Tiber, second by Mr. Miller to add "Paid Holidays" for part time maintenance employees, in the Policy Manual. There was no discussion and a roll call vote was taken. See attached.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

Motion carried.

**MOTION TO ADD "PAID HOLIDAYS" FOR TOWNSHIP SECRETARY TO  
POLICY MANUAL- 24-76**

Motion by Mr. Tiber, second by Mr. Sherman to add "Paid Holidays" for Township Secretary to Policy manual. There was a discussion that holidays will be paid (4 hrs) only if they fall on the actual scheduled work days. See attached.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

**ZONING**

Mr. Tiber reported that zoning will be closed until 7/15/2024 due to Mr. Alusheff being on vacation.

**MOTION TO HIRE MR. MATTHEW DIPASQUA AS ZONING COMMISSION  
ALTERNATE- 24-77**

Motion by Mr. Tiber, second by Mr. Miller to hire Mr. Matthew DiPasqua as Zoning Commission Alternate, effective immediately. Mr. DiPasqua would like to serve on the Board as a volunteer member. There was no discussion and a roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

Motion carried.

**BUILDINGS**

The BOT was presented with quotes from Stankus Heating and Cooling for furnace repairs (\$646.00) and replacement of both AC units (\$14,225.00) of the Admin Building. Mr. Sherman will be obtaining more quotes and present them at the next meeting.

**RECORDS OF PROCEEDINGS  
CLARIDON TOWNSHIP  
REGULAR MEETING**

**July 1, 2024**

**ROADS**

Mr. Miller reported that final invoice from Ronyak Paving for Hall Road asphalt resurfacing project has been received and paid in full.

**MOTION TO RESCIND RESOLUTION 2024-19- 24-78**

Motion by Mr. Miller, second by Mr. Sherman to rescind Resolution 2024-19, passed during the 6/17/24 meeting for the purpose of transferring \$150,000.00 from General Fund (1000) to Road and Bridge Fund (2031) in 2024 for Tewksbury Lane resurfacing project. There was a discussion that GC Auditors suggested for the funds to be transferred in 2025 instead of 2024. Roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

Motion carried.

**RESOLUTION FOR GENERAL FUND (1000) TO LEND FINANCIAL ASSISTANCE TO THE ROAD AND BRIDGE FUND (2031) IN ORDER TO PAVE TEWKSBURY LANE IN 2025- 2024-21**

Motion by Mr. Tiber, second by Mr. Miller to approve for the General Fund to lend financial assistance to the Road and Bridge Fund in order to pave Tewksbury Lane; the 2025 budget includes a transfer of up to \$150,000.00 from the General Fund (1000) to the Road and Bridge Fund (2031) for the pavement project.

The BOT authorizes the Fiscal Officer to transfer funds in 2025 as follows:

\$150,000.00 from GENERAL FUND (1000) to ROAD AND BRIDGE FUND (2031)

There was no discussion and a roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye.

Motion carried.

**LEVIES**

**MOTION TO RESCIND RESOLUTION 2024-20- 24-79**

Motion by Mr. Miller, second by Mr. Tiber to rescind Resolution 2024-20, originally passed during the 6/17/2024 meeting for the purpose of certifying the need for an additional 1.76 mill levy on the 11/5/24 ballot. There was a discussion that there is no need to propose an additional tax levy at this time, and a roll call vote was taken.

**RECORDS OF PROCEEDINGS  
CLARIDON TOWNSHIP  
REGULAR MEETING**

**July 1, 2024**

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

Motion carried.

**EVENTS**

The BOT discussed and decided to hire Ohio Mobile Gaming for Get Down with the Town community event on 8/4/2024, from 4:30p-7pm, for \$465.50.

**FISCAL ITEMS**

**MOTION TO APPROVE ONLINE PAY FOR MEDICAL MUTUAL- 24-80**

Motion by Mr. Miller, second by Mr. Sherman to approve for Medical Mutual monthly payments to be made online. There was a discussion that Medical Mutual gives a very short window to pay by mail and often resulted in late fees. A roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

Motion carried.

Ms. Hietanen reported that our SAM registration has been renewed effective 6/25/2024.

**PURCHASE ORDERS**

Purchase orders for Gravestone Guardians of Ohio (\$30,000.00), Ozia LLC (Big Frog \$2,000.00), and Easy Sign Group (\$1,083.99) were presented and signed during tonight's meeting.

**MOTION TO PAY BILLS- 24-81**

Motion by Mr. Tiber, second by Mr. Miller to approve by signing prior to or at this meeting wage and bills for warrant #11515 through warrant #11532, and the electronic payment from #149 through #165, for a total expenditure of \$98,590.60. There was a discussion that \$70,027.00 was paid to CFD, and \$12,869.00 to BVFD. A roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

Motion carried.

**CREDIT CARD REVIEW**

The BOT was presented with a credit card transaction review, and the attestation was approved and signed by the chairperson, Mr. Miller.

**RECORDS OF PROCEEDINGS  
CLARIDON TOWNSHIP  
REGULAR MEETING**

**July 1, 2024**

**CEMETERIES**

Cemetery deed for Ms. Jacqueline Soltis was presented and approved during tonight's meeting.

**NEW BUSINESS**

Mr. Tiber spoke about a recent Cyber Security threat to many Cleveland area municipal/county/local government systems. The BOT discussed the need to invest into being a part of robust cybersecurity infrastructure in order to protect all operations. Mr. Tiber will be contacting Mr. Antenucci for further details and costs associated with becoming a part of the new system.

**MOTION TO APPROVE UP TO \$2200 FOR 11 NEW CLARIDON TOWNSHIP SIGNS FROM EASY SIGN GROUP- 24-82**

Motion by Mr. Tiber, second by Mr. Miller to approve for 11 new Claridon border signs to be ordered from Easy Sign Group; up to \$2200.00. There was a discussion about sizing and a decision was made to order 40x20 signs. Roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

Motion carried.

**MOTION TO ORDER 300 CLARIDON TOWNSHIP BROCHURES FROM KMI PRINTING- 24-83**

Motion by Mr. Tiber, second by Mr. Miller to order 300 Claridon Township brochures from KMI, not to exceed \$700, to be handed out to residents during the Geauga County Fair. There was no discussion and a roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

Motion carried.

**FIRE/EMS**

The BOT discussed using Medicount for EMS billing for transport of residents. The discussion was tabled for the next meeting.

**OLD BUSINESS**

**MOTION TO HIRE DOOR WORKS AND CONSTRUCTION CO. FOR THE REPLACEMENT OF FIRE/EMERGENCY EXIT DOORS IN THE ADMIN BUILDING- 24-85**

Motion by Mr. Sherman, second by Mr. Miller to hire Door Works and Construction Co. for the replacement of fire/emergency exit doors

**RECORDS OF PROCEEDINGS  
CLARIDON TOWNSHIP  
REGULAR MEETING**

**July 1, 2024**

in the Admin building, for up to \$3500.00 using NOPEC grant monies. There was a discussion that Mr. Sherman will be getting in touch with a representative from the Door works company to schedule the replacement. Roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

Motion carried.

**MEETINGS**

Next Trustee meeting will be held on 7/15/2024 at 6pm, next zoning commission meeting will be on 7/22/2024 at 7pm, and the next GCTA dinner/meeting will be held in Huntsburg on 7/10/2024.

**MOTION TO ADJOURN-24-86**

Motion by Mr. Tiber, second by Mr. Miller to adjourn the meeting.

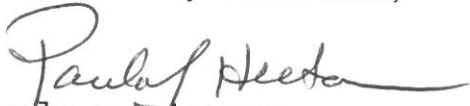
ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

Motion carried.

The meeting was adjourned at 7:25 pm.

Respectfully Submitted,



Paula J. Hietanen,  
Fiscal Officer

