

**RECORDS OF PROCEEDINGS
CLARIDON TOWNSHIP
REGUALR MEETING**

October 7, 2024

The regular meeting was called to order at 6:00 pm with the following members present: Trustees- Roger Miller, Jonathan Tiber and Fiscal Officer- Paula J. Hietanen.

Ms. Hietanen took roll call for attendance. Mr. Miller and Mr. Tiber responded here.

SEPTEMBER 16, 2024 REGULAR MEETING MINUTES-24-113

Motion by Mr. Miller, second by Mr. Tiber to approve regular meeting minutes of 9/16/2024 as written. There was no discussion and a roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye.

Motion carried.

GUEST

Chief Brian Davidson, Burton Volunteer Fire Department, was in attendance to present the BOT with a list of calls and to discuss the upcoming contract renewal. He reported that YTD BVFD had 986 total calls, 379 fire calls, and 603 EMS calls. Claridon had 78 YTD calls, and 5 calls in September. He also said that BVFD will be using a new Fire/EMS reporting system for all future reports. Chief Davidson reminded everyone of the upcoming BVFD open house on 10/12 from 1pm-5pm.

ZONING

Mr. Alusheff reported his office has been moved back into the Town Hall building, now that the internet has been transferred. He added that having all zoning offices/files in one building has been much easier and more efficient.

Mr. Tiber and Mr. Alushff spoke about several Zoning Inspector interviews they had. Zoning secretary interviews will be held within the next couple of weeks, when more applications have been received.

MOTION TO APPROVE IWORQ ANNUAL CONTRACT RENEWAL FOR \$3000-24-114

Motion by Mr. Tiber, second by Mr. Miller to approve the annual contract renewal with iworkQ, for zoning permit software; in the amount of \$3000. There was a discussion that Mr. Alusheff has been satisfied with iworQ system and their support team. Roll call vote has been taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye.

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Motion carried.

MAINTENANCE

Mr. Tiber reported that Mr. Stenger will be working 3 days a week going forward. He and Mr. Burzanko have been working together as lead employees, due to Mr. Stenger's expertise in many maintenance areas. They have come up with a long list of projects to be done throughout the township. With Mr. Stenger's knowledge and assistance there should be no reason that any of them should not be accomplished.

BUILDINGS

The BOT spoke about the new emergency exit door that has been recently installed at the Admin. building.

ROADS

The BOT discussed if there is a need to perform the assessment of Aquilla Village roads (including street lights) and buildings, in order to have a better idea of what expenses/maintenance to expect if the Aquilla Village becomes part of Claridon Township. Mr. Tiber explained that if two entities should merge next year, financial details are still unknown at this point. Aquilla's resident property taxes will most likely go down, and Claridon's property taxes will most likely go up to make up for the difference and cover the cost of Aquilla's roads/building upkeep, mowing, street light electricity cost, etc. The BOT is still waiting on detailed financial answers from the State and County Auditor.

EVENTS

The BOT discussed if leaf pick up should be offered to Aquilla residents as it has been in the past. Annual cost for leaf pick (that will only be offered to Aquilla residents, not Claridon residents) is around \$7000.00.

GRANTS

Mr. Tiber reported that he is still waiting to find out if Claridon got approved for the \$20,000.00 computer/software upgrade grant.

FISCAL ITEMS

**MOTION TO APPROVE CHARLES E. HARRIS TO PREPARE FINANCIAL
STATEMENT NOTES TO THE AUDITOR ON BEHALF OF CLARIDON
TOWNSHIP- 24-115**

Motion by Mr. Tiber, second by Mr. Miller to approve for Charles E. Harris to prepare the financial statement notes to the Auditor on

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behalf of Claridon township, for 2024-2028. The fees for these services will be \$575 for 2024, \$650 for 2025, \$725 for 2026, \$800 for 2027, and \$875 for 2028. There was no discussion and a roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

Motion carried.

TRANSFERS

TRANSFER RESOLUTION 2024-29

Motion by Mr. Miller, second by Mr. Tiber to amend the 2024 Permanent Appropriations as follows:

Reallocation Appropriation

From:

Fire Levy Fund:

From: Auditing Services \$45.00

2191-220-312-0000

Contracted Services (Chardon Fire Dept) \$905.00

2191-220-360-6000

To: Tax Collection fees \$905.00

2191-220-314-0000

There was no discussion and a roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye.

Motion carried.

TRANSFER RESOLUTION 2024-30

Motion by Mr. Miller, second by Mr. Tiber to amend the 2024 Permanent Appropriations as follows:

Reallocation Appropriation:

From:

General Fund:

From: Other Salaries (TH, Memorial Buildings, and Grounds) \$1000.00

1000-120-190-0000

To: Other Salaries (Parks and Recreation) \$1000.00

1000-610-190-0000

There was no discussion and a roll call vote was taken.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye.

Motion carried.

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PURCHASE ORDERS

Purchase Orders for Medical Mutual premium increase (\$500.29), Just Add Tech (\$1,145.00), and Petro's Heavy Equipment and repair Services were presented and signed during tonight's meeting.

MOTION TO PAY BILLS-24-116

Motion by Mr. Tiber, second by Mr. Miller to approve by signing prior to or at this meeting wage and bills for warrant #11579 through warrant #11595, and the electronic payment from #238 through #257, for a total expenditure of \$96,942.83. There was a discussion that two large payments such as Chardon FD \$70,027.00, and BVFD \$12,184.00 were part of this payment listing.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye.

Motion carried.

CREDIT CARD REVIEW

The BOT was presented with a credit card transaction review, and the attestation was approved and signed by the chairperson, Mr. Miller.

CEMETERIES

The BOT discussed whether additional weed whipping is necessary for both cemeteries, and decided to end the services with AVL Landscaping for this season. If additional services are needed before spring, the maintenance department will handle it.

FIRE/EMS

Chief Davidson will be sending a copy of the Fire/EMS contract to Mr. Tiber for Trustee signatures/execution of the contract renewal.

MEETINGS

Next Trustee meeting will be held on 10/21/2024 at 6pm, next GCTA dinner/meeting will be held on 10/9/24 at 6:30 pm, BZA hearing will be held on 10/10/24 at 6:30, and the next Zoning Commission meeting will be held on 10/2/24 at 7pm.

MOTION TO ADJOURN-24-117

Motion by Mr. Tiber, second by Mr. Miller to adjourn the meeting.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye.

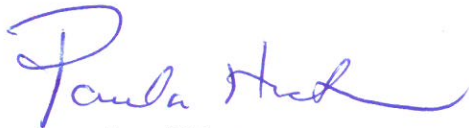
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Motion carried.

The meeting was adjourned at 6:40 pm.

Respectfully Submitted,
Paula J. Hietanen,



Fiscal Officer



