

**RECORDS OF PROCEEDINGS  
CLARIDON TOWNSHIP  
REGULAR MEETING**

**March 3, 2025**

The regular meeting was called to order at 6:00 pm with the following members present: Trustees- Jonathan Tiber, Cooper Sherman, Roger Miller and Fiscal Officer- Paula J. Hietanen.

Ms. Hietanen took a roll call for attendance. Mr. Miller, Mr. Tiber and Mr. Sherman responded here.

**FEBRUARY 3, 2025, REGULAR MEETING MINUTES-25-46**

Motion by Mr. Sherman, second by Mr. Miller to approve regular meeting minutes of 2/03/2025 as written. There was no discussion, and a roll call vote was called.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

Motion carried.

**FEBRUARY 17, 2025, REGULAR MEETING MINUTES-25-47**

Motion by Mr. Tiber, second by Mr. Sherman to approve regular meeting minutes of 2/17/2025 as written. There was no discussion, and a roll call vote was called.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

Motion carried.

**GUESTS**

Miss Heather Elmer, Chagrin River Watershed Partners representative, was in attendance to share what she and 7 other staff/2 AmeriCorps members do for the Chagrin River, and other Ohio watersheds. She further explained that CRWP is a nationally recognized non-profit organization that connects people and communities to care for the Chagrin River/other watersheds, enhances quality of life, and solves costly flooding, erosion, and water problems using nature-based solutions. Approximate cost of annual membership for Claridon township would be \$3100.

Mr. Tiber thanked Miss Elmer for the presentation, and said that the BOT will consider/discuss the membership enrollment.

Miss Melissa Timko, Regional Director for the Dolly Parton's Imagination Library of Ohio, was in attendance to share information about her organization. She explained that this program provides one free, age-appropriate book each month to children across the state. Their books are printed with the child's name, providing them with a home library of their own. The books are mailed directly to the child's home, eliminating transportation barriers. Currently, there are 2,804 children in Geauga County enrolled in

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this program. Miss Timko would like to reach out to all communities in Geauga County, including the Amish ones.

Mr. Tiber thanked Miss Timko for coming, and stated that he will be posting a link for Dolly Parto's Imagination Library on Township's website. The BOT will be discussing a possible donation at a later meeting.

Chief Geiss, CFD, was also in attendance to briefly update the BOT on recent happenings within the Chardon Fire Department, and communities they serve. He mentioned that no reports are being presented during tonight's meeting due to minor difficulties with the new reporting software.

Burton VFD fire/EMS report was presented. Chief Davidson was not able to attend tonight's meeting.

**ZONING**

**MOTION TO AMEND CLARIDON TOWNSHIP POLICY MANUAL IN ORDER TO INCLUDE NEW ZONING SECRETARY DUTIES- 25-48**

Motion by Mr. Tiber, second by Mr. Sherman to amend Claridon Township's Policy Manual, in order to include new Zoning Secretary duties as presented. There was no discussion, and a roll call vote was called.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

Motion carried.

Mr. Tiber reported that all residential lots in Aquilla Village (now part of Claridon Township) are much smaller lots compared to the rest of Claridon Township, and will require zoning variances for most upgrades/projects that will take place in the near future. He added that BZA plans to add separate rules and regulations for Aquilla Village residents, in order to avoid costly variances. Current cost of each variance is \$450. The BOT discussed discounting the cost to a lower price.

**MOTION TO REDUCE BZA FEE FOR AQUILLA VILLAGE RESIDENTS FOR VARIANCES TO \$150.00- 25-49**

Motion by Mr. Tiber, second by Mr. Miller to reduce the BZA variance from \$450.00 to \$150.00 for Aquilla Village residents only, due to much smaller lot sizes/compliance with Claridon Township zoning. There was a discussion that Claridon Township Zoning rules and regulations for lot sizes are different from Aquilla Village zoning rules and regulations. (Aquilla Village zoning no longer exists). Claridon Township zoning rules and regulations will be altered to fit/comply with Aquilla Village lot sizes. Roll call vote was called.

ROLL CALL VOTE:

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Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

Motion carried.

The BOT discussed Mr. Luke Wyatt's formal complaint to the Zoning Inspector and the BOT, regarding a dirt bike track on 11425 Aquilla Road. Mr. Wyatt believes that the property owner of the dirt bike track is in violations, and that necessary zoning enforcement steps should be taken, to ensure full compliance with township regulations.

Mr. Tiber asked if Mr. Sherman and Mr. Miller believe that necessary steps should be taken and they both responded no.

Mr. Tiber reported that the Public Hearing for the zoning regulation amendment will be held on 3/17/2025 at 7pm. Public will be able to review the proposed changes on Mondays and Wednesdays, from 9am-12pm, at the Admin Building before its approval.

**MAINTENANCE**

Mr. Tiber reported that Fiscal Officer's old UAN computer/printer will be professionally reset (permanently wipe away all data/reset the computer), and be given to the maintenance department for use.

**MOTION TO HIRE JUST ADD TECH TO WIPE CLEAN THE HARD DRIVE OF FISCAL OFFICER'S OLD COMPUTER- 25-50**

Motion by Mr. Tiber, second by Mr. Sherman to hire Just Add Tech to professionally wipe/clean the hard drive of Fiscal Officer's old computer, for up to \$700 for maintenance use. There was no discussion, and a roll call vote was called.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

Motion carried.

Mr. Stenger presented the BOT with a detailed, written maintenance report.

**BUILDINGS**

Mr. Tiber spoke about obtaining a quote to build a breezeway/foyer for the admin building entrance, in order to be able to receive mail and packages. The addition would be completely closed in, and Mr. Sherman will be working on finding an architect to design it.

**PURCHASE ORDERS**

Then and Now Purchase Order for Easy Sign Group for \$1152.00 was signed. (invoice not paid from 2022)

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**MOTION TO PAY BILLS- 25-51**

Motion by Mr. Sherman, second by Mr. Miller to approve by signing prior to or at this meeting wage and bills for warrant #11683 to #11704, and the electronic payment from #44 through #58, for a total expenditure of \$126,968.01. There was a discussion that this payment listing includes large payments to CFD for \$82,224.00, BVFD for \$23,746.72, and total of \$14,676.05 in payroll.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

Motion carried.

**CREDIT CARD REVIEW**

The BOT was presented with a credit card transaction review, and the attestation was approved and signed by the Chairperson, Mr. Tiber.

**MOTION TO HIRE ANDERSON VIEW LANDSCAPING TO MOW AND WEED  
EAT GRASS AT CENTER AND EAST CEMETERIES- 25-52**

Motion by Mr. Tiber, second by Mr. Miller to hire Anderson View Landscaping to mow and weed eat grass at Center and East cemeteries, in the amount of \$19,000 this season. There was no discussion, and a roll call vote was called.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

Motion carried.

**NEW BUSINESS**

Aquilla Village resident was in attendance to express his interest in purchasing a double lot vacant property next to his current residence. The property in question is owned by Claridon Township Trustees. The BOT will consult with several realtors to assess the value prior to making any decisions.

**RESOLUTION APPROVING THE SOLID WASTE MANAGEMENT PLAN FOR  
THE GEAUGA-TRUMBULL SOLID WASTE MANAGEMENT DISTRICT- 2025-  
14**

Motion by Mr. Tiber, second by Mr. Sherman to approve the Solid Waste Management Plan for the Geauga-Trumbull Solid Waste Management District. There was no discussion, and a roll call vote was called.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

Motion carried.

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**MEETINGS**

Next Trustee meeting will be held on 03/17/25 at 6:00pm, the next GCTA dinner/meeting will be held on 4/09/25 in Munson Township, starting at 6:30p. Mr. Tiber, Mr. Miller, Mr. Stenger, Mr. Wroblewski, and Mr. Rogers will be attending.

Senior Trash Day will be held on May 7, 2025 with leftover trash being picked up on May 8, 2025, Trash drop off will be on May 10, 2025 from 8am to 11 am, and the next Zoning Commission meeting will be held on 03/24/25 at 7pm.

**PUBLIC COMMENT**

Mr. Kellogg asked who will be maintaining the west Claridon cemetery, located on Aquilla Road.

Mr. Tiber responded that Claridon's maintenance team will be maintaining the west cemetery.

Mr. Kellogg also asked if the BOT was able to find out what the cost of Aquilla's Fire/EMS contract will be.

Mr. Tiber responded no, but he estimates it to be approximately an additional \$27,000-\$29,000 per year.

**MOTION TO ADJOURN- 25-53**

Motion by Mr. Miller, second by Mr. Tiber to adjourn the meeting.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

The meeting was adjourned at 8:00 pm.

Respectfully Submitted,

  
Paula J. Hietanen,



